



**N.K.P. Salve Institute of Medical Sciences & Research Centre and
Lata Mangeshkar Hospital**

Digdoh Hills, Hingna Road, Nagpur – 440 019

Phone (07104) 665000,244291, Fax:(07104) 306111- mail: nkpsims1@rediffmail.com/website : www.nkpsims.in

Ref No. : _____ (_____ ROUND) Date: / /2020



**Original documents along with 4sets of Xerox copies and soft copy in PDF format
must be Submitted**

ADMISSION FORM - 2020

1. Course in which you seek admission _____

2. Name as it appears in H.S.C./ 12th
Board Certificate/Degree Certificate _____
(In capital letter) _____

3. Sex _____ Male / Female, Date of birth __/__/____

Mobile No. _____ Email ID _____

Adhar card No. _____ PAN card No. _____

4. A) Details of Qualifying M.B.B.S. Examination

Sr No.	Course	Mark Obtained	Out of Mark	Percentage	Passing Year & Months	Attempt	Division
1	MBBS I						
2	MBBS II						
3	MBBS III Part II						
4	MBBS III Part II						
Aggregate Total							

B) Name of Institution and Address _____

C) Name of University _____

5. A) Details, if Qualifying Other PG Diploma Examination

Sr No.	Course	Mark Obtained	Out of Mark	Percentage	Passing Year & Months	Attempt	Division

B) Name of Institution and Address _____

C) Name of University _____

6. Registered Medical Council Name _____

Registration No. _____ Year _____

7. Details of Qualifying NEET. Selected in State/Institutional/NRI quota. Date of selection by competent authority _____

State Rank.	Exam. Roll No.	Mark Obtained	NEET percentile Marks	Percentage
All India testing ID	All India Rank	Quota (SC/ST/NT/VJ/OBC/SBC/open/Other)	Category (SC/ST/NT/VJ/OBC/SBC/open/Other)	Sub-Caste

- Organ donor:- Yes/No

8. A) Father's Name _____ Occupation _____
Mobile _____ E-mail _____

B) Mother's Name _____ Occupation _____
Mobile _____ E-mail _____

C) Annual family Income _____ Father's Domicile _____
Mother's Domicile _____

9. Nationality _____
If N.R.I./Foreign, Please mention State of origin,
Nationality, Address & Passport No. _____

10. Postal Address _____
Pin Code _____
Phone No. Land line _____ Mobile _____ E-mail _____

11. Permanent Address _____
Pin Code _____
Phone No. Land line _____

12. Guardian Details

a) Name _____ b) Postal Address _____
Pin Code _____ Phone No. Land line _____ Mobile _____
E-mail _____

13. Extra Curricular Activities

a) Sports _____ b) Dramatics _____ c) Music _____ d) Debate _____

14. If any serious medical problems _____
Please mention _____

15. **ARRANGE ORIGINAL DOCUMENTS ALONG WITH 2+2=4 ATTESTED XEROX**

COPIES IN FOLLOWING SEQUENCE AND SCANNED SOFT COPIES IN PDF FORMAT

FOR SCRUTINY

Documents should be submitted in original at the time of admission along with 2 attested Xerox copies of each document. Prepare additional 2 sets of attested Xerox copies of the document. One set of Xerox copies to be kept with yourself, and another one set should be submitted to HOD of respective department at the time of Joining:-

Sr. No	List of Documents	Original	Attested / Xerox
1.	Migration Certificate issued by the respective University. (If applicable)	Yes/No	Yes/No
2.	Self educational Gap (after qualifying Degree) Affidavit by student certified by Executive Magistrate/ Notary. (If applicable)	Yes/No	Yes/No
3.	Medical Fitness Certificate. (as per the format)	Yes/No	Yes/No
4.	a) Nationality Certificate issued by District Magistrate, Additional District Magistrate, Chief Metro- politan Magistrate or b) Photo copy of Valid Passport duly attested by Dean or Principal or Director or c) Domicile Certificate or d) Birth Certificate having endorsed With nationality as Indian on it.	Yes/No	Yes/No
5.	Copy of downloaded NEET PG 2020 statement of mark	Yes/No	Yes/No
6.	Adhar card & PAN Card attested Photocopy		Yes/No
7.	Voting card attested Photocopy		Yes/No
8.	Degree Certificate of qualifying examination.	Yes/No	Yes/No
9.	Internship Completion Certificate on or before 31 st March 2020	Yes/No	Yes/No
10.	Valid Registration certificate from the Council	Yes/No	Yes/No
11.	Caste Certificate (If applicable)	Yes/No	Yes/No
12.	Caste Validity Certificate (If applicable) Referred to Government Resolution dt- 11/05/2010, for a student from reserved category, it is mandatory to submit caste certificate duly supported by caste validity certificate. Without Caste, Caste Validity Certificate proposal of the student from reserved category will not be accepted	Yes/No	Yes/No
13.	Non-Creamy Layer Certificate valid up to 31/03/2020 for DT/VJ, NT-1, NT-2,NT-3, OBC, SBC (If applicable)	Yes/No	Yes/No
14.	College Leaving Certificate (LC/TC)	Yes/No	Yes/No
15.	Attempt Certificate of all examinations in Degree course from Head of the Institute.	Yes/No	Yes/No
16.	Gazette for change in name (If applicable)	Yes/No	Yes/No
17.	Attested Xerox Copies of MBBS, 10 th & 12 th Mark sheets.	Yes/No	Yes/No
18.	Online downloaded application form for state NEET PG 2020	Yes/No	Yes/No
19.	Copy of downloaded admit card for NEET PG 2020	Yes/No	Yes/No
20.	MCI recognition certificate of Qualifying examination from previous institution.	Yes/No	Yes/No
21.	for NRI student :- To prove the NRI status of the claimant/sponsor, following documents (issued by the Competent Authority wherever required) are required to be submitted.:- duly attested by Gazetted Officer		
	Student should submit Scrutiny form verified by authorities of Maharashtra state CET cell Mumbai in three (3) sets along with following and all documents mentioned in Scrutiny form		
1	Affidavit of claimant/sponsor disclosing his full identity i.e. Full name, Age, Residence, Occupation, Relationship with candidate, etc. duly signed by the sponsor, and	Yes/No	Yes/No
2	Passport, Nationality Certificate, and	Yes/No	Yes/No
3	Residence of NRI, Valid VISA, and	Yes/No	Yes/No
4	Proof of residence i.e Driving License, Telephone Bill, Property Tax copy, IT return copy, etc., and	Yes/No	Yes/No
5	Proof of residence showing minimum continuous 182 days of stay of claimant NRI in abroad for the Academic Year of admission, prior to the admission date, and	Yes/No	Yes/No

6	True copy of Foreign Bank Account Passbook (with copies of main page indicating bank name & address, Claimant's name and address, with entries of last preceding 6 months prior to admission)	Yes/No	Yes/No
To prove the relationship between sponsor and candidate, to submit the following documents of the claimant/student: (issued by Competent Authority wherever required) duly attested by Gazetted Officer			
1	Affidavit of claimant disclosing his full identity i.e. Full Name, Age, Residence, Occupation, with sponsor etc. duly signed by the candidate/student or his/her parents.	Yes/No	Yes/No
2	Affidavit of Family chart duly signed by claimant making clear the relationship, and	Yes/No	Yes/No
3	Leaving Certificates, Birth Extracts, Mark sheet, PAN Card, Passport, Marriage Certificate, etc. of all members shown on family tree/family chart.	Yes/No	Yes/No
4	Attested Xerox Copies of 10 th & 12 th Mark sheets.		Yes/No
5	Attested Xerox Copies of Mark sheet & Degree of Last qualification Examination		Yes/No
22.	Passport size photographs 2.	Yes/No	Yes/No
23.	Proof of permanent address	Yes/No	Yes/No
24.	Xerox copy of preference form.		Yes/No
25.	Fees, Hostel compulsory , Code & conduct, Undertaking (in prescribed format)	Yes/No	Yes/No
26.	Status Retention Form/ Resignation of PG admission	Yes/No	Yes/No
27.	Tuition Fees as per fees Regulating Authority/ College Caution Money/ Hostel Caution Money / Hostel fees	Yes/No	Yes/No
28.	Income certificate of last financial year (If reserve category)	Yes/No	Yes/No
29.	Soft copy of documents (PDF) in CD	Yes/No	

All the information given above is true to the best of my knowledge and belief. I further understand that in case any of the above information is found incorrect or false, my admission will automatically stand cancelled. I have a set of Xerox copies and soft copies of the documents and I will provide the college / department whenever needed in future.

Signature of Parent/Guardian

Signature of Student

REMARKS OF SCRUTINY/ADMISSION COMMITTEE :-

For constitutional reservation-

Whether category, quota as per selection list of NEET / Management or not? -	Yes/No	
Original Birth Certificate, , Original Nationality Certificate verified and found correct. If admission is in category, Caste certificate, Caste validity certificate, bearing same Number Non creamy layer certificate. verified and found correct	Yes/No	
All documents and Every information filled in Admission form is checked & verified and found correct	Yes/No	

If any deficiency, please mention _____

Eligible -	Yes/No	
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If Not eligible, reasons _____

Signature of Scrutiny committee

Name _____

Admitted on / /2020

Scrutiny Clerk

In-Charge
Scrutiny Committee

Dean

NOTE FOR NRI QUOTA ADMISSION:-

As per the directions of P.N.S./A.R.A., above said documents are required to be submitted w.r.t. the students to be admitted against NRI Quota:-

a) Certificate of the students having basic qualification fixed by respective Council/Authority for admission to respective Health Science course, And b) i) NRI certificate of the student OR of his/her mother or father OR the real brother or the real sister ordinarily residing abroad, OR ii) NRI Certificate of following persons having blood relation with the student who consider such student as 'ward' (palya) viz, - the real brother/sister of father OR the real brother/sister of mother, OR the father/mother of father OR the father/mother of mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the student as guardian, with documentary evidence to that effect and also affidavit in support of the aforesaid facts.



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RECEIPT OF ORIGINAL DOCUMENTS

Dr. _____ is admitted for _____ Course in the
College on / /2020, NEET-2020, RollNo. _____ He / She has submitted the following documents

Sr. No	List of Documents	Original	Attested/ Xerox
1.	Migration Certificate issued by the respective University. (If applicable)	Yes/No	Yes/No
2.	Self educational Gap (after qualifying Degree) Affidavit by student certified by Executive Magistrate/ Notary. (If applicable)	Yes/No	Yes/No
3.	Medical Fitness Certificate. (as per the format)	Yes/No	Yes/No
4.	a) Nationality Certificate issued by District Magistrate, Additional District Magistrate, Chief Metro- politan Magistrate or b) Photo copy of Valid Passport duly attested by Dean or Principal or Director or c) Domicile Certificate or d) Birth Certificate having endorsed With nationality as Indian on it.	Yes/No	Yes/No
5.	Copy of downloaded NEET PG 2020 statement of mark	Yes/No	Yes/No
6.	Adhar card & PAN Card attested Photocopy	Yes/No	Yes/No
7.	Voting card attested Photocopy		Yes/No
8.	Degree Certificate of qualifying examination.	Yes/No	Yes/No
9.	Internship Completion Certificate on or before 31 st March 2020	Yes/No	Yes/No
10.	Valid Registration certificate from the Council	Yes/No	Yes/No
11.	Caste Certificate (If applicable)	Yes/No	Yes/No
12.	Caste Validity Certificate (If applicable. Without Caste, Caste Validity Certificate proposal of the student from reserved category will not be accepted	Yes/No	Yes/No
13.	Non-Creamy Layer Certificate valid up to 31/03/2020 for DT/VJ, NT-1, NT-2,NT-3, OBC, SBC (If applicable)	Yes/No	Yes/No
14.	College Leaving Certificate (LC/TC)	Yes/No	Yes/No
15.	Attempt Certificate of all examinations in Degree course from Head of the Institute.	Yes/No	Yes/No
16.	Gazette for change in name (If applicable)	Yes/No	Yes/No
17.	Attested Xerox Copies of MBBS, 10 th & 12 th Mark sheets.	Yes/No	Yes/No
18.	Online downloaded application form for state NEET PG 2020	Yes/No	Yes/No
19.	Copy of downloaded admit card for NEET PG 2020	Yes/No	Yes/No
20.	MCI recognition certificate of Qualifying examination from previous institution.	Yes/No	Yes/No
21.	Passport size photographs 1.	Yes/No	Yes/No
22.	Proof of permanent address	Yes/No	Yes/No
23.	Xerox copy of preference form.		Yes/No
24.	Fees, Hostel compulsory , Code & conduct, Undertaking (in prescribed format)	Yes/No	Yes/No
25.	Status Retention Form/ Resignation of admission	Yes/No	Yes/No
26.	Tuition Fees as per fees Regulating Authority/ College Caution Money/ Hostel Caution Money / Hostel fees	Yes/No	Yes/No
27.	Income certificate of last financial year (If reserve category)	Yes/No	Yes/No
28.	Soft copy (PDF) in CD	Yes/No	

Receiver

Signature of Student



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RECEIPT OF DOCUMENTS (NRI QUOTA)

Dr. _____ is admitted for _____ Course in the
College on / /2020, NEET-2020, RollNo. _____ He / She has submitted the following documents

for NRI student :- To prove the NRI status of the claimant/sponsor, following documents (issued by the Competent Authority wherever required) are required to be submitted.:- duly attested by Gazetted Officer			
Student should submit Scrutiny form verified by authorities of Maharashtra state CET cell Mumbai in three (3)sets along with following and all documents mentioned in Scrutiny form			
1	Affidavit of claimant/sponsor disclosing his full identity i.e. Full name, Age, Residence, Occupation, Relationship with candidate, etc. duly signed by the sponsor, and	Yes/No	Yes/No
2	Passport, Nationality Certificate, and	Yes/No	Yes/No
3	Residence of NRI, Valid VISA, and	Yes/No	Yes/No
4	Proof of residence i.e Driving License, Telephone Bill, Property Tax copy, IT return copy, etc., and	Yes/No	Yes/No
5	Proof of residence showing minimum continuous 182 days of stay of claimant NRI in abroad for the Academic Year of admission, prior to the admission date, and	Yes/No	Yes/No
6	True copy of Foreign Bank Account Passbook (with copies of main page indicating bank name & address, Claimant's name and address, with entries of last preceding 6 months prior to admission)	Yes/No	Yes/No
To prove the relationship between sponsor and candidate, to submit the following documents of the claimant/student: (issued by Competent Authority wherever required) duly attested by Gazetted Officer			
1	Affidavit of claimant disclosing his full identity i.e. Full Name, Age, Residence, Occupation, with sponsor etc. duly signed by the candidate/student or his/her parents.	Yes/No	Yes/No
2	Affidavit of Family chart duly signed by claimant making clear the relationship, and	Yes/No	Yes/No
3	Leaving Certificates, Birth Extracts, Mark sheet, PAN Card, Passport, Marriage Certificate, etc. of all members shown on family tree/family chart.	Yes/No	Yes/No
4	Attested Xerox Copies of 10 th & 12 th Mark sheets.		Yes/No
5	Attested Xerox Copies of Mark sheet & Degree of Last qualification Examination		Yes/No

Receiver

Signature of Student

Undertaking by student seeking admission (On stamp paper of Rs. 100/-)

UNDERTAKING

I, _____ Son/Daughter / Wife of Shri
_____ Indian Inhabitant, residing at
_____ do solemnly affirm and state as under.

1. I say that I have appeared for the NEET – 2020 examination conducted by DMER to secure admission in the academic year 2020-21 in Medical.
2. I say that solely on the basis of merit I have been admitted to the NKP Salve Institute of Medical Sciences and Research Centre and Lata Mangeshkar Hospital Digdoh Hills Hingham Road Nagpur- 440019 in MD/MS/Diploma Course in 50% state Quota /35% Institution Quota/15% NRI Quota in the academic year 2020-21.
3. I say that at the time of securing my admission I have paid a sum of Rs. _____/- as fees for MD/MS/Diploma Courses.
4. I say that I am fully aware that the aforesaid fees paid by me are interim fees and are subject to revision at any time. In the event of the fees being increased by the appropriate authority / court, I hereby undertake to pay the difference amount of the fees within a period of 7 days from being notified. I hereby also undertake that I will not challenge the increase in the amount of the fees for any reason whatsoever.
5. I say that I am aware that the repeater (failure) fees will be charged as per the rules and guidelines of the concerned authority
6. I say that I am fully aware that staying in hostel is compulsory and therefore I have to pay the hostel fees.
7. I say that, I will contribute Rs. 15,000/- towards Alumni fund and I am aware that the same will be deducted from the deposited caution money.
8. I understand that my services come under essential services maintenance Act and hence, I say that I will not go on strike/mass leaves for any reason & in case if I do that, disciplinary action will be taken against me as per the rules.
9. I say that I will abide by code of conduct and all disciplinary rules and regulations of Institution/University/Medical council of India. I understand that in case of any breach of rules of institution, I will be liable for an appropriate disciplinary action.

Solemnly affirmed at Nagpur

This _____ day of _____

Identified by me: _____

Signature & Name of Candidate &
Address.....**BeforeMe**
NOTARY

Undertaking by post-graduate student

I hereby give an undertaking that I will follow this code of conduct during my training at NKP Salve Institute of Medical Sciences and Research Centre, Nagpur. I fully understand that in case of any breach of this code of conduct, I am liable for the appropriate disciplinary action as per existing disciplinary rules of this institution, which are known to me.

Code of Conduct for Post-graduate students

The Institution expects its learners to adhere to the highest standards of ethics and professionalism in discharge of their duties in their relationships with their patients, faculty, colleagues and the staff associated with their training. The Residents' Statement of commitment is as follows:

1. We acknowledge our fundamental obligation as physicians to place our patients' welfare uppermost; quality health care and patient safety will always be our prime objectives.
2. We pledge our utmost effort to acquire the knowledge, clinical skills, attitudes and behavior required to fulfill all objectives of the educational programme and to achieve the competencies deemed appropriate for our chosen discipline.
3. We embrace the professional values of honesty, compassion, integrity, and dependability.
4. We will adhere to the highest standards of the medical profession and pledge to conduct ourselves accordingly in all our interactions. We will respect all patients and members of the health care team without regard to gender, race, national origin, religion, economic status, disability, or sexual orientation.
5. As physicians in training, we learn most from being involved in the direct care of patients and from the guidance of faculty and other members of the healthcare team. We understand the need for faculty to supervise all of our interactions with patients.
6. We accept our obligation to secure direct assistance from faculty or appropriately experienced residents whenever we are confronted with high-risk situations or with clinical decisions that exceed our confidence or skill to handle alone.
7. We recognize the need to be open and truthful to our patients, faculty, and colleagues about matters related to patient care including medical errors that may affect the safety and well-being of patients, the care team, or associated institutions.
8. We welcome candid and constructive feedback from faculty and all others who observe our performance, recognizing that objective assessments are indispensable guides for improving our skills as physicians.
9. We also will provide candid and constructive feedback on the performance of our fellow residents, of students, and of faculty, recognizing our life-long obligation as physicians to participate in peer evaluation and quality improvement.
10. We recognize the rapid pace of change in medical knowledge and the consequent need to prepare ourselves to maintain our expertise and competency throughout our professional lifetimes.
11. In fulfilling our own obligations as professionals, we pledge to assist Medical, Paramedical, Nursing, Physician Assistant, M.Sc. courses and such other students and Fellow residents in meeting their professional obligations by serving as their teachers and role models.
12. We shall keep a scientific approach while discharging clinical duties, by applying the Principles of evidence based practice and use every opportunity to share our knowledge with our colleagues and faculty.
13. We will try to involve in, assist and support all ongoing research activities in the institution or initiate new research under the supervision and guidance of senior faculties, with the permission of the head of departments.
14. We will not disclose any information regarding the patients, workplace or colleagues to anybody other than the persons legitimately concerned with this information as a part of the team in the department and by all means only for providing genuine benefit to the patient. Any disclosure of information to media or private investigating agencies will be with the prior permission of our Head of the Dept.

Disciplinary action for breach of code of conduct for PG students of NKP Salve Institute of Medical Sciences and Research Centre, Nagpur

1. Grounds for Disciplinary Action

- a. Misconduct: Violating code of conduct
- b. Negligence of duties: Habitual absence of PG students without permission from HOD and failure to discharge the duties.
- c. Incompetence: Failure to complete his/her given assignment.

2. Disciplinary Action Category

- a. Minor:
 - i. Reprimand: A resident may be reprimanded for action/decisions contrary to the standard clinical practices with information to the parents. However he is not prevented from going on duty, perform surgical operations and procedures, attending CMEs, conferences, etc.
 - ii. Monetary Penalty: Fine to recover the losses caused by PG student. E.g. Breaking of any instrument or loss of books, etc.
 - iii. Reduction of leaves of PG students
- b. Major:
 - i. Suspension: A resident may be suspended for an offence that warrants suspension. His function to go on duty, perform operations, attend conferences, etc, will be stopped for a certain period of time after which he is allowed to resume the functions. Suspension will be without stipend and not more than 1 month.
 - ii. Extension of PG Term: 1 term (6 months) or 2 terms (12 months) extension for the PG training. Extended period will be non-stipendiary.
 - iii. Expulsion: Expulsion is the total ban of his/her presence in the institution and cancellation of his/her registration in the postgraduate course.

3. Procedure for Disciplinary Action:

Whenever a complaint is received against a PG student (or *suo motto*), the concerned unit in-charge / Guide of the student will report the matter to HOD. HOD will give sufficient hearing to the student and will try to resolve the matter (Minor cases).

If the matter is not resolved or it appears that the offence is major and needs major penalty, the matter is referred to the Dean within ten days of receipt of complaint. The Dean shall appoint an ad-hoc Inquiry Committee. The committee will give actual hearing and give a chance to PG student for his/her explanation and then will submit its report to the Dean. The Dean will take suitable action.

Place: Nagpur

Signature with date _____ / ____ /2020

Name of Junior Resident _____ Department _____

ANNEXURE – “M”

✕.....

CERTIFICATE OF MEDICAL FITNESS

This is to certify that I have conducted clinical examination of Dr. who is desirous of admission to Medical Postgraduate Courses.

He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the medical postgraduate course (NEET-PG 2020).

- (1) Absence of any incapacitating and /or progressive systematic disease/disorder / condition,
- (2) Absence of any disability of upper limb/s,
- (3) Absence of any major visual/auditory disability,
- (4) Absence of psychosis/neurosis/mental retardation,
- (5) Ability to maintain erect posture,
- (6) Reasonable manual dexterity.

Address of the Registered Medical Practitioner	Signature
	Name
	Registration No.
	Seal of Registered Medical Practitioner
Date	

✕.....

Note:

A candidate must be medically fit to undergo the Medical Postgraduate Courses (NEET-PG 2020) applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed Proforma, as given above on a **Letterhead**.

ANNEXURE "L"

Status Retention Form

NEET-PG 2020

Candidate's Name : _____ SML.No _____ Roll.No. : _____
Institute / College _____ Course: _____

To,
The Commissioner,
State CET CELL,
8th Floor, New Excelsior Building, A. K. Nayak Marg,
Fort, Mumbai - 400 001

Sir/Madam,

I, Dr. _____ wish to retain the
seat allotted to me at _____ for
_____ Course for the academic year 2020.

DECLARATION

I am fully aware that after submitting this Status Retention Form I will not be considered for any subsequent rounds of selection process for the year 2020. I also declare that I will not ask for reconsideration of my name for further selection process.

Date :

Place :

Signature of Candidate

Submitted for necessary action

Date :

Place :

Signature of Dean /Principal (with seal)

Note:

This blank form to be Xeroxed and to be filled in triplicate, one copy to be sent to the Competent Authority by the college, one copy to be retained by the college, one copy to be retained by the candidate.

ANNEXURE – “K”

Proforma for Resignation of admission to Medical Postgraduate Courses 2020-2021

To,
The Commissioner,
State CET CELL,
8th Floor, New Excelsior Building, A. K. Nayak Marg,
Fort, Mumbai – 400 001

(Through Dean/Principal)

Sub: Resignation of Postgraduate Admission.

Respected Sir,

I, Dr. _____ SML No. _____ has been admitted for _____ PG course in the subject of _____ at _____ on _____ under _____ category.

Now I wish to resign the above mentioned PG admission for following reasons:

- (1) I have secured admission to PG course through other Competent Authority (Course _____ Institute _____). OR
- (2) I wish to resign it for personal reasons.

I hereby tender my voluntary resignation. I am abide by the rules and regulations regarding fees, bond and penalty conditions, as per NEET-PG 2020brochure.

Thanking you

Yours faithfully,

Date :

Place :

Signature of the Candidate

Name and Address of the candidate :	For Office use only:
.....	Amount Paid Rs.
.....	Amount deducted Rs.
.....	Amount refunded Rs.
Pin Code :	Cheque No. & Date
Tel No.:	Bank Particulars

Note :

This blank form to be Xeroxed and to be filled in triplicate, one copy to be sent to the Competent Authority by the college, one copy to be retained by the college, one copy to be retained by the candidate.



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Phone (07104) 665000,244291, Fax:(07104) 306111- mail: nkpsims1@rediffmail.com/website : www.nkpsims.in

Ref No. : _____

Date: / /2020

To,

The Dean.

NKP Salve Institute of Medical
Sciences and Research Centre,
Digdoh Hills Nagpur.

Through proper channel.

Subject : Joining Report.

Respected Sir,

I, the undersigned have joined my duties today the _____ as
_____ in the Department of _____ .

Thanking you,

Your Sincerely,

Name _____