INSTRUCTION MANUAL FOR FILLING STUDENT LOGIN

WE HAVE CREATED THIS MANUAL TO EXPLAIN HOW TO COMPLETE STUDENT PROFILE AND OTHER INFORMATION ON OUR ONLINE ADMISSION PORTAL.

STUDENT WILL GET THEIR CREDENTIALS SUCH AS LOGIN_ID & PASSWORD THROUGH SMS SERVICE.

NOTE: STUDENTS CAN SAVE THEIR RECORDS ONLY ONCE SO PLEASE FILL ALL THE DETAILS CAREFULLY BECAUSE AFTER SAVING THE RECORD YOU CANNOT EDIT OR SAVE AGAIN.

MOBILE VIEW:



1>VISIT TO LINK PROVIDED IN SMS THEN YOU CAN SEE LOGIN PAGE IN WHICH FILL YOUR USERNAME & PASSWORD RECEIVED FROM SMS, THEN CLICK TO LOGIN BUTTON. EXAMPLE: USERNAME:MBBS20004 PASSWORD: (sent on mobile through SMS)

2>AFTER SUCCESSFULLY LOGGED IN THEN SELECT PROFILE TAB.



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STUDENT INFORMATION				
BASIC INFO STUDENT INFO				
ADDRESS INFO				
RELATIVE INFO				
Student ID MBBS20004				
Name On Certific	ate;			
GUPTA VINAY MO				
	Student Basic Info			
	2020 • 2021 •			
*Institute ID	NKPSIMS •			
*Batch	2020 •			
*Course Enrollment	MBBS •			
No/PRN				
*Branch	MBBS •			
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3>NOW BASIC STUDENT INFO TAB IS ALREADY BEING FILLED SO SCROLL DOWN THEN CLICK TO SAVE & NEXT BUTTON TO SAVE THE ABOVE RECORD SUCCESSFULLY AND NAVIGATE TO NEXT PAGE.YOU CAN ALSO NAVIGATE TO NEXT PAGE USING NEXT BUTTON & TO LAST PAGE USING LAST BUTTON.

4>NOW YOU ARE IN STUDENT FILL ALL INFO TAB THE MANDATORY **FIELDS** THEN SCROLL DOWN AND CLICK TO FILE ORDER CHOOSE IN TO UPLOAD YOUR RESPECTIVE **PROFILE & SIGNATURE IMAGES** USING UPLOAD BUTTON THEN CLICK TO SAVE & NEXT BUTTON TO **STORE** THE RECORD SUCCESSFULLY & TO NAVIGATE TO NEXT PAGE AS WELL.YOU CAN ALSO NAVIGATE TO NEXT & PREVIOUS PAGE USING NEXT AND PREVIOUS BUTTON.



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STUDENT INFORMATION				
BASIC INFO				
RELATIVE INF	O DOC UP	LOAD		
Student ID MBBS20004				
Name On Certifica	ite;			
GUPTA VINAY MO				
*Permanent	Address Info			
Address				
*City / Village				
*Taluka				
*District *State	ANDRA PRADESH V			
*Ph. No.				
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Hosteler				
>>> *Local Address				
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E NKR *Local Address * City / Village * Taluka	VSIMS001			
NKF *Local Address * City / Village * Taluka *District *State *Ph. No.				
NKR Local Address * City / Village * Taluka *District *State *Ph. No. *Pin				
NKF *Local Address * City / Village * Taluka *District *State *Ph. No.				
Local Address * City / Village * Taluka *District *State *Ph. No. *Pin *Student Mail ID *Barent Mail Mail Mail Mail *Barent M				
NHKE Local Address * City / Village * Taluka *District *State *Pin *Pin *Student Mail ID *Parent Mail ID *Bernert Mail ID *Genegrecy Contact No *Fother Mob No.				
NHKE Local Address * City / Village * Taluka *District *State *Pin *Student Mail ID *Pinent Mail ID *Enter Mob No. * Mother Mob No				
Kitter City / Village * City / Village * Taluka * District *State *Ph. No. *Pin *Student Mail ID *Garegrocy Contact No *Enter Mob No. * Mother Mob No. * Mother Mob No * Loc Gardian Name				
Korren Mail De Maria Mari				
NHKE Local Address * City / Village * Taluka * District *State *Pin *Student Mail ID *Pinn *Student Mail ID *Parent Mail ID *Parent Mail ID *Enter Mob No. * Mother Mob No * Mother Mob No * Gardian Name	ANDRA PRADESH			
NHKF *Clocal Address * City / Village *Taluka *District *State *Ph. No. *Pin *Student Mail ID *Parent Mail ID *Parent Mail ID *Centact No *Cotaction *Mother Mob No. * Loc Gardian Name *Gardian Mob No. *Loc Gardian	ANDRA PRADESH V	*		
City / Village * City / Village * City / Village * Takka * District *State *Pin *Student Mail ID *Penent Mail ID *Dent Mail ID *Emergency Contact No * Mother Mob No. * Mother Mob No. * Co Gardian Name *Gardian Mob No. *Loc Gardian Address PIREVIOUS	ANDRA PRADESH V	∧		

5>NOW YOU ARE IN ADDRESS TAB IN WHICH FILL YOUR PERMANENT ADDRESS FIELDS THEN IF YOUR LOCAL ADDRESS IS SAME AS PERMANENT THEN CLICK TO >>> BUTTON THEN SCROLL DOWN AND CLICK TO SAVE & NEXT BUTTON FOR SAVING THE RECORD SUCCESSFULLY AND NAVIGATING TO NEXT PAGE AS WELL. 6>NOW YOU ARE IN QUALIFICATION TAB IN WHICH YOU HAVE VARIOUS SUB TABS SUCH AS SSC,HSC,DIPLOMA & GRADUATION SO YOU NEED TO FILL ALL THESE SUB TABS DETAILS THEN SCROLL DOWN AND CLICK TO SAVE BUTTON TO SAVE YOUR ACADEMIC RECORDS SUCCESSFULLY.CLICK TO NEXT BUTTON TO NAVIGATE TO NEXT PAGE.





7>NOW YOU ARE IN RELATIVE TAB IN WHICH YOU NEED TO FILL DETAILS OF FATHER,MOTHER & LOCAL GUARDIAN THEN SCROLL DOWN AND CLICK TO SAVE & NEXT BUTTON TO SAVE THE RECORD SUCCESSFULLY AND TO NAVIGATE TO NEXT PAGE.YOU CAN ALSO NAVIGATE THE PAGE USING NEXT AND PREVIOUS BUTTONS.

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*Gaurdian Full Name *Annual Income *Designation *Qualification *Mob NO. *E-Mail ID	Local Gaurdian Info 0	
*Name Of Org. *Type Of Org *Org. Address *City		
*State *Taluka *Dist		
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PREVIOUS	NEXT	NIK ING.

8>NOW YOU ARE IN DOCUMENT UPLOAD TAB IN WHICH YOU NEED TO UPLOAD YOUR **RESPECTIVE DOCUMENTS INSIDE** THE DOCUMENT LIST BUT FIRST SELECT THE CHECKBOX THEN CLICK TO CHOOSE FILE AFTER CHOOSING YOUR FILE CLICK TO UPLOAD BUTTON AND AFTER **UPLOADING ALL YOUR** DOCUMENTS SUCCESSFULLY CLICK TO PRINT RECEIPT BUTTON THEN CLICK TO SHOW BUTTON IN THE BOTTOM LEFT OF THE PAGE THEN YOU CAN HAVE RECEIPT OF ALL THE DOCUMENTS WHICH YOU HAVE UPLOADED.





NOTE: AFTER UPLOADING THE DOCUMENTS SUCCESSFULLY USING DOCUMENT UPLOAD TAB USE PRINT ADMISSION FORM BUTTON TO VIEW YOUR RESPECTIVE ADMISSION DETAILS & THEN SEND IT TO YOUR COLLEGE AUTHORITIES VIA EMAIL.